

application process

Congratulations on choosing to embark on a journey that will change your life forever!

All the questions on the application form must be completed by the applicant. If you have any difficulties in answering a question, please don't hesitate to contact us for assistance.

Once we have received your application and accompanying documents, we will contact you to let you know that your application has been received, and then review the information. During this process, we may contact your References directly, to discuss what they have written. We will contact you via email or phone to ask any questions that we may have, as well as to inform you whether your application has been successful or not. We will then send you an Information Pack containing further details of the Footprints in Africa program.

In your application, please include:

1. The Application Form;
2. Your personal Resume (outlining your educational history, employment / voluntary work history, achievements / awards, etc);
3. Your Testimony;
4. Your Confidential Medical Advice Form;
5. Your application fees;
6. 2 copies of a recent photo of yourself

The three reference forms from your Pastor, Ministry / Church leader & Friend are to be sent independently.

We look forward to receiving your application shortly!

Blessings!

All the team here at Hands at Work

If you require any further information, please contact:

Carly Stewart
Hands @ Work
PO Box 439
White River 1240
Mpumalanga
SOUTH AFRICA
Website: www.handsatwork.org
Email: footprints@handsatwork.org
Cell: +27 72 769 1132

APPLICATION FORM

Feb 2007 program or Aug 2007 program

1. APPLICANT DETAILS

NAME

Surname

First Names

Preferred Name

2. CONTACT DETAILS

Permanent Address (incl. country)

Postal Address

Telephone (+ country & area code)

Cell (+ country & area code)

Email address

Fax

3. PERSONAL DETAILS

DATE OF BIRTH

AGE

SEX

 Male

 Female

How did you hear about Footprints In Africa?

Do you have your Drivers Licence?

 No Yes Type:

Marital Status

<input type="checkbox"/> Single	<input type="checkbox"/> Engaged
<input type="checkbox"/> Married	<input type="checkbox"/> Separated
<input type="checkbox"/> Divorced	<input type="checkbox"/> Widowed

4. HOME CHURCH INFORMATION

Name of Church

Pastor's Name

Church Address

Telephone (+ country & area code)

Fax

Email

5. EMERGENCY CONTACT DETAILS

Who should we contact in case of an emergency?

Full Name

Relationship to you

Phone Number

Email address

Method of Payment

Please see the 'Guide to Finances' for more information regarding prices and suggestions when raising support for your year away.

Please include R150 with your application to cover phone calls and administration costs during the evaluation process.

Methods of Payment:

1. Postal order or Cheque made out to 'Hands at Work'
2. Bank Deposit or Electronic Payment
Account Name: Hands at Work in Africa
Bank: Standard Bank, White River
Branch Code: 053-052
Account #: 030382246
Swift Code: SBZAZAJJ

When paying electronically, please indicate the payment is for Footprints and use the reference code given to you by Hands at Work.

Application Checklist

Please include in your application:

1. Resume
2. Testimony
3. Confidential Medical Advice Form
4. Your application fees
5. A Recent Photo

Please send your application to Carly Stewart at Hands @ Work.

The application form and documents must be either:

1. Mailed to: Att: Footprints in Africa
Hands at Work
PO Box 439
White River 1240
Mpumalanga SOUTH AFRICA

2. Scanned and emailed to
footprints@handsatwork.org